

Use the personal calendars as a real GroupCalendar. Clear view of appointments, meetings and events of colleagues and team members. Of course with a web interface.

GroupCalendar

TECHNICAL SPECIFICATIONS



Groepsagenda for Notes

GroupCalendar for Notes is a simple extension of the Lotus Notes calendar functionality. The simplicity of the product stands for its success. Anyone can use it, always available, even on more locations, efficient and reliable.

GroupCalendar collects data from the personal calendars of users, shows data clearly arranged, also available through replication and is web enabled.

All appointments of a usergroup are available, anywhere and any time.



General Info

Notes version	Lotus Notes R5, R6
Members	Users from the Domino Directory, by using the shortname or an other abbreviation
Platforms	Each platform that runs Lotus Notes/Domino
Calendar	View of calendar items by day, week or month
External code	100% Notes. No EXE or DLL.

Views

Main Calendar	View by day, week or month
Department	View of calendar items by department. Can be connected to the domino directory
Team	View of calendar items by team. Can be connected to the domino directory
To do's	View of a;; To-do's
Rapports	Rapports of collected appointments by day, week or specified time period. Rapports can be saved, printed and of course be generated again.

Menu choices

Meeting	Plan a meeting directly and choose a chair. Access rights should be appropriate.
Open an other calendar	Only available with proper rights set, you can get access to an other persons calendar
Setup	Setup access for the authorized users
Print	Printing of calendar data

More

Calendar graphical	A graphical calendar by month in the left panel. Jump directly to a specific day. Current week is displayed in gray, the current day in black
Current day	Displayed in black

Setup

Directory	The addressbook in use
Members	The users whose calendar data should be collected
Member info	Manual or out of the Domino Directory. Also connections to al kinds of HRM system available on request.
Appointment types	Appointment, meeting and or Event
Merge Meetings	Display meetings as one item
Restrict past	Number of days in the past for collecting calendar items
Private	Only collect and display time, description and location will be replaced by a standard supplied text
Language	English or Dutch (other languages on request)
Log options	Standard Notes Agent Log
To do's	Collect to-do's as well
Restrict Future	Number of days in the future for collecting calendar items

Technical issues

Browsers	IE > 5.5 , Netscape > 6
How does it work	From the personal calendars all appointments are collected in the central database on the server using agents
Administration	Check the logs one a week. Check replication if needed
Replication	Replication allows a spread of members over many locations
Amount of members	Keep to amount of members in a group calendar database below 50. Above this amount will result in full views